

# Memorandum



**Date:** July 6, 2016

**To:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

Agenda Item No. 8(F)(8)

**From:** Carlos A. Gimenez  
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over the printed name.

**Subject:** Recommendation for Approval to Access the National Intergovernmental Purchasing Alliance Company Contract for Panasonic Solutions

## **Recommendation**

It is recommended that the Board of County Commissioners (Board) approve accessing the National Intergovernmental Purchasing Alliance Company (National IPA) competitively established contract, 120471, for purchase of Panasonic solutions for the Information Technology Department. The contract offers a comprehensive line of Panasonic public safety solutions, including, but not limited to, fully-rugged, vehicle mounted rugged, semi-rugged and business-rugged toughbooks (laptops), tablets, accessories and associated services. The Information Technology Department will manage this contract on behalf of various County departments (e.g., Fire Rescue, Police and Water and Sewer) that rely on it to purchase toughbooks and associated Panasonic business solutions used by their field personnel. Toughbook computers are ideal for field personnel as the computers are designed to withstand vibrations, drops, spills, extreme temperatures, and rough handling typically encountered in the field.

Under this contract, the Information Technology Department will issue spot market quotes, as needed, to Panasonic authorized resellers to obtain the toughbooks and associated accessories and services. Market research indicates that this National IPA contract offers the County the best rates found for these goods and services as the contract was established via a cooperative purchasing program that offers low prices based on aggregate spend and time savings due to the convenience of accessing an existing contract.

## **Scope**

The scope of this item is countywide in nature.

## **Fiscal Impact/Funding Source**

The fiscal impact for the current term, which expires on July 31, 2017, is \$1,764,000. The previous National IPA contract, 130733, was valued at \$990,000 for a 10-month period. The requested allocation under this replacement contract has increased based on identified purchases and projected future needs.

Department	Allocation	Funding Source	Contract Manager
Information Technology	\$1,764,000	Internal Service Funds	Julian Manduley
<b>Total</b>	<b>\$1,764,000</b>		

## **Track Record/Monitor**

Margaret Brown of the Internal Services Department is the Procurement Contracting Officer.

## **Delegated Authority**

If this item is approved, the County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

**Vendor Recommended for Award**

Awardee	Principal Address	Address of Branch Offices or Headquarters in Miami-Dade or Broward*	Number of Employee Residents	Principal
			1)Miami-Dade 2)Broward 3)Percentage*	
CDW Government, LLC	200 N Milwaukee Avenue Vernon Hills, IL	None	2	Thomas E. Richards
			0	
			0.13%	
GOVDIRECT, Inc.	601 Cleveland Street Suite 415 Clearwater, FL	None	0	Danielle Zoz
			0	
			0%	
Insight Public Sector, Inc.	444 Scott Drive Bloomington, IL	None	0	Kenneth T. Lamneck
			0	
			0%	

\*Provided pursuant to Resolution No. R-1011-15. Percentage of employee residents is the percentage of vendors' employees who reside in Miami-Dade County or Broward County as compared to the vendor's total workforce.

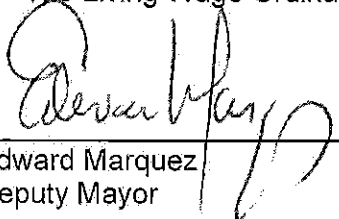
**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists referenced include convicted bidders, debarred bidders, delinquent contractors, suspended bidders, and federal excluded parties. There are no adverse findings relating to contractor responsibility.

Pursuant to Resolution No. R-140-15, prior to the re-procurement of this replacement contract, a full review of the scope of services was conducted to ensure the access of this contract reflects the County's current needs. The review included conducting market research to determine the most favorable procurement method and pricing.

**Applicable Ordinances and Contract Measures**

- The two (2) percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise Bid Preference and Local Preference Ordinances do not apply.
- The Living Wage Ordinance does not apply.

  
Edward Marquez  
Deputy Mayor



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**DATE:** July 6, 2016

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(8)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☒ Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(8)  
7-6-16

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING ACCESS OF THE NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE CONTRACT NO. 120471 THROUGH JULY 31, 2017 FOR THE PURCHASE OF PANASONIC SOLUTIONS, INCLUDING TOUGHBOOKS, RELATED ACCESSORIES AND SERVICES, FOR THE MIAMI-DADE INFORMATION TECHNOLOGY DEPARTMENT IN THE AMOUNT OF \$1,764,000.00; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE DOCUMENTS NECESSARY TO ACCESS SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board approves the access of a competitively procured and awarded National Intergovernmental Purchasing Alliance Contract No. 120471 for a term through July 31, 2017 in the amount of \$1,764,000.00 for the purchase of Panasonic solutions, including Toughbooks, related accessories and services, for the Miami-Dade Information Technology Department and authorizes the County Mayor or County Mayor's designee to execute documents necessary to access the same for and on behalf of Miami-Dade County and exercise all provisions of the contract pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract documents are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner  
who moved its adoption. The motion was seconded by Commissioner  
and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	
Esteban L. Bovo, Jr., Vice Chairman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 6<sup>th</sup> day of July, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Oren Rosenthal